

# Hours Summary Report

## Capture

**Department:** Sales

**Pay Period:** From 01-08-2011 To 05-08-2011

User ID	Name	Card Number	Regular Hours	OT1 Hours	OT2 Hours	Break Hours	Absent Hours	TOTAL	LATE	EARLY
1	Andy Meaking		40.00	0.00	0.00	0.00	0.00	40.00	0.15	0.13
2	Julie Smith		32.67	0.00	0.00	0.00	0.00	32.67	0.08	0.00
3	Paul Jones		40.20	0.20	0.00	0.00	0.00	40.00	0.17	0.15
4	Mike Barratt		39.90	0.00	0.00	0.00	0.00	39.90	0.15	1.42
5	Steven Philips		40.80	0.80	0.00	0.00	0.00	40.00	0.21	0.20
6	Simon Lang		40.00	0.00	0.00	0.00	0.00	40.00	0.09	0.22
7	Sarah Duke		25.50	0.00	0.00	0.00	0.00	25.50	0.03	0.02

**Department:** Technical

**Pay Period:** From 01-08-2011 To 05-08-2011

User ID	Name	Card Number	Regular Hours	OT1 Hours	OT2 Hours	Break Hours	Absent Hours	TOTAL	LATE	EARLY
8	David Smith		40.80	0.80	0.00	0.00	0.00	40.00	0.00	0.00
9	Matt Evans		40.00	0.00	0.00	0.00	0.00	40.00	0.00	0.00
10	Chris Flint		39.67	0.00	0.00	0.00	0.00	39.67	0.15	0.50

<b>Pay Period Totals</b>			379.54	1.80	0.00	0.00	0.00	377.74	1.03	2.64
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